**TOWN OF CROSS PLAINS BOARD OF SUPERVISORS**

**MONTHLY MEETING JUNE 2020**

**The Board of Supervisors of the Town of Cross Plains** held their regular monthly meeting on Monday, June 8, 2020 in the Town Hall, 3734 County Road P, Cross Plains and via zoom meeting. Notice of the meeting posted at the Town Hall, the Town Garage and on the Town Website on May 28, 2020. Board Members Greg Hyer, Patty Mullins, Jeff Baylis, Greg Haack, Paul Correll, and Town Treasurer, Bonnie Krattiger was present. 13 citizens were present. The meeting was called to order at 7:35 pm by Chairman Greg Hyer.

**Approval of Minutes of the May 11 Town Board Meetings.** Minutes of the May 11, 2020 meeting were reviewed. Motion was made by Paul Correll and seconded by Greg Haack to approve the minutes with corrections. All Board Members approved. Motion carried.

**Discussion/Action on a shared, private driveway, with conditions, off of the east end of Burr Oak for two 40-acre parcels that have the potential to serve up to 4 house sites.** Discussion regarding this shared, private driveway off the east end of Burr Oak or possibly off of Airport Road was presented. Citizens voiced their concerns on how many homes are being considered to be served off the Burr Oak roadway and how many are being considered to be served off the Airport Road driveway. No action taken at this time. Up to 4 hours are permitted per shared drive.

**Review of Financial Report and Action on Payment of Bills**. Motion was made by Jeff Baylis and seconded by Patty Mullins to accept the May 31 Financial Report. All Board Members approved. Motion carried. The list of invoices for payment was reviewed. Motion was made by Paul Correll and seconded by Greg Haack to approve payment of invoices totaling $74,095.96. All Board Members approved. Motion carried.

**Chair/Clerk Announcements** – **Clerk.** The letter that is going out for assessment changes will instruct owners to call to make a phone appointment for open book.

**Chair :** The Contractor for Oak Valley construction should finish up by the end of this week. Board will need to approve the Garfoot and Scherbel bids. Special meeting will be held on Wednesday, June 10 at 6:00 pm to award the bids. The public hearing and annual town meeting is scheduled for Monday, June 22 starting at 7:00 pm. We can meet outside if weather permits or just spread out in the hall. We can also wear a mask if people feel the need. A reminder the Town Board will meet on the Thursday after the second Monday starting in July as the new regular time for Board meeting. It is possible the Board will move the regular time of the meeting after the July meeting to an earlier time.

**Public Participation for three minutes on any item. Greg Haack** indicated an owner on Sugar Valley Road, Mr. Laufenberg, contacted him regarding water sitting near his property that doesn’t drain away. Bruce has looked at it but no decision has been made on how to improve at this time.

**Action on waiving community center fee for Rosie Farrell rental due to years of service.** Motion was made by Jeff Baylis and seconded by Greg Haack to approve waiving the fee for rental of the community center for Rosie Farrell due to years of service to the Town as Treasurer. All Board Members approved. Motion carried.

**Action on Resolution to defer 2nd tax property payment due to COVID.** Motion was made by Jeff Baylis and seconded by Greg Haack to approve the Resolution to defer the second property tax payment due at the end of July to October 1 without having to pay interest due to COVID. All Board Members approved. Motion carried.

**Action on driveway permit for Mark and Leslie Johnson.** Motion was made by Greg Haack and seconded by Jeff Baylis to approve the driveway permit application by Mark and Leslie Johnson for the property on Coray Lane. All Board Members approved. Motion carried.

**Action/Discussion: amending driveway ordinance to allow, with conditions, up to 4 private residences to access a shared, private driveway.** Ordinance had been amended to 4 residences on April 14, 2014. No other action was taken.

**Action on loan financing for future road projects and 2020 road projects budget and uses.** Motion was made by Jeff Baylis and seconded by Patty Mullins to authorize Chairman Greg Hyer to obtain the loan financing for future road projects and the 2020 road projects budget as outlined by the Board. All Board Members approved. Motion carried.

**Action on McKenzie Drive Permit at 4179 Hwy P.** Motion was made by Patty Mullins and seconded by Greg Haack to approve the driveway permit for Steve McKenzie on parcel number 0707-15296300. All Board Members approved. Motion carried.

**Action on changing building permit and inspection fees in line with surrounding communities.** Motion was made by Jeff Baylis and seconded by Paul Correll to approve the amendment of permit fee schedule for the Town of Cross Plains to reflect more closely to the Town of Middleton fees but would continue to include communication towers in the Town. Greg Hyer moved to amend the effective date of amendment to September 1, 2020. Jeff Baylis seconded. All Board Members approved. Motion carried. Patty Mullins will prepare a summary of the proposed changes for discussion at the next board meeting.

**Motion to adjourn** was made by Greg Haack, seconded by Paul Correll. All Board Members approved. Motion carried. The meeting was adjourned at 9:17 pm.

Nancy Meinholz, Clerk.