

## **DRAFT**

### **TOWN OF CROSS PLAINS BOARD OF SUPERVISORS MONTHLY MEETING AUGUST 2025**

**The Board of Supervisors of the Town of Cross Plains** held their **regular monthly** meeting on Thursday, August 14, 2025 in the Community Center, 3734 County Road P, Cross Plains and on zoom. Notice of the meeting was posted on August 12, 2025 at the Community Center, Town Garage and Town Website. Board Members Greg Hyer, Tom Rhude, Patty Mullins, Greg Haack and Paul Correll were present along with Treasurer Bonnie Krattiger, Clerk Jennifer Broberg, Deputy Clerk Patty Hillebrand and 3 citizens. The meeting was called to order at 7:00 pm by Chairman Greg Hyer. Patty Mullins led the Pledge of Allegiance.

**Discussion/Presentation -- Northwest Dane Senior Services.** Paulette Glunn presented what Northwest Dane Senior Services has been doing this past year. She thanked the Town for their generosity this past year. Latest materials were shared about their programs offered. Paulette advised that due to growing needs, part-time case manager has expanded to a full time position, they continue to cover some vet care and pet food to clients in need, the licensed hair salon remains a hit with their clients and Piggly Wiggly continues to be their caterer for their meals offered to clients who pay what they can (suggested donation of \$5). The thrift store continues to thrive and they have replaced their phone system, upgraded security due to higher than average theft and the police are assisting with this problem. **For 2026** they are asking for the same \$7/capita from the Town. They will be hosting a Dine on Harvest Moon fundraiser scheduled for October 9, 2025 in Arena. One large factor right now with their budget is the uncertainty with Dane County cutback on some funding, which they are expecting to find out next week how they will effect NWD. One new program they are working on starting soon is Mental Health services for their clients, including some with hoarding issues.

**Approval of Minutes of the July 17, 2025 Town Board Meeting.** Motion was made by Paul Correll, seconded by Patty Mullins to approve the minutes with corrections.

**Approval of Minutes of the July 21, 2025 Special Town Board Meeting.** Motion was made by Greg Haack, seconded by Patty Mullins to approve the minutes with corrections.

**Review of Financial Report and Action on Payment of Bills.** Financial report and bills for August were reviewed. Motion made by Paul Correll and seconded by Patty Mullins to approve the payment of bills in the amount of \$76,672.59. All Board Members in favor. Motion carried.

**Clerk Announcements.** September 9, 2025 Wisconsin Towns Association training will be held in Barneveld and I will be attending as part of clerk college courses. Deadline to register is approaching, so let me know if any board members are going to attend if you want me to schedule it vs reimbursement.

**Chair Announcements.** The Village of Cross Plains has begun the annexation process associated with the property owned by Plastic Ingenuity.

**Public Participation for three minutes on any item.** Jeff Baylis brought up the Village of Cross Plains desire to take over EMS services. He advised that it is

important for each municipality to have one voting member to avoid a mutany, population figures are predictor of the number of calls and 62% of the EMS calls were within the Village but they only contribute 58% of the EMS budget.

**Action on the Larry & Betty Haack Rezone Request.** Parcels 0707-172-8790-4, 0707-172-8501-3. Rezone .95 acres from FP-35 to RR-1 and .6 acre from SFR-08 to RR-1. Adjusting property lines between neighbors. Motion was made by Patty Mullins and seconded by Paul Correll. Board members all in favor, motion carried.

**Action on Resolution: Dane County UCC Cooperation Agreement Request.**

Reviewed draft contract to renew for another two years. Tom Rhude motioned and Patty Mullins seconded. All board members voted yes during roll call.

**Discussion on Village EMS report.** Various municipalities will be compiling a written response and Greg Hyer advised that he is working on written response. Greg also pointed out that everyone is welcome to attend the next EMS meeting in Cross Plains on August 27<sup>th</sup> at 7 pm where this is on the agenda.

**Action on contract with Kittleson landscape** for Town Hall north drainage area repair totaling \$3,100. There is need for re-seeding due to salt. Contract would cover the cost of dirt and reseeding the drainage area. It will also include filling & seeding around the playground for areas where there is some sinking as well as near the lower level of the building. Motion made by Patty Mullins and seconded by Paul Correll. All board members approved – motion carried.

**Action on parking island landscape maintenance.** Greg Hyer feels that we would be able to till and seed the area ourselves. We would acquire prairie seeds that would lessen the possibility of weeds. Budget for this project is \$1,000. Motion made by Patty Mullins and seconded by Paul Correll. All board members approved – motion carried.

**Action on authorizing automatic check withdrawals for various recurring invoices.** Bonnie Krattiger and Greg Hyer advised that from what they researched, clerks may pay bills electronically after board has approved payment of the bills. Motion made by Greg Hyer and seconded by Patty Mullins. All board members approved – motion carried.

Discussion on establishing fees associated with open records requests related to still pictures/video footage and adopting a formal records retention schedule. Bonnie Krattiger believes that the Board adopted a fee schedule & a retention schedule in the past. Jennifer Broberg will research and discuss with Deputy Clerk Nancy Meinholz.

**Action on the fireworks permit applications:** Event scheduled for 8/16/25 at 4409 Rocky Dell Rd (private residence), submitted by Larry Cornellier Jr and proof of insurance was provided. Event scheduled for 10/04/25 at 3738 County Hwy P (The Red Mouse), application from Brock Westby-Hess who is seeking permit is associated with his wedding reception; proof of insurance forthcoming. Greg Haack advised that we should restrict the end times of both events to be 10 pm due to Town's noise ordinance. Motion by Patty Mullins with 10 pm end time restrictions for both permits, seconded by Tom Rhude. All board members approved both applications – motion carried.

**Action on MSA contract for Old Military Rd.** Board members reviewed the contract for \$125,975 with approximate completion 7/1/2028 for Old Military Road HSIP Design Project. Motion by Patty Mullins, seconded by Paul Correll to accept this contract and make partial payment in 2025. All board members approved and motion carried.

**Motion to adjourn** was made by Greg Haack, seconded by Paul Correll. All board members approved. Motion carried. The meeting was adjourned at 9:29 p.m.

Jennifer Broberg, Clerk